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**Request for Return of Cash**

Instructions:

* This document contains a sample letter from the entity to which cash tendered as bid assurance collateral to UGI will be returned.
* The letter should be on the letterhead of the entity to which cash will be returned.
* The letter should include the name and title of the signatory.
* The letter should include a valid email address for the signatory or for another duly authorized representative of the entity to which cash is to be returned.

**The sample letter is provided on the following page.**

 **[Letterhead of entity to which will be returned cash tendered as bid assurance collateral]**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_ [Entity name]

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_[Entity Address]

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 2025

To: UGI Utilities, Inc.

c/o

NERA - Auction Manager

UGI-DSP@nera.com

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (“the bidder”) has posted cash in an amount of $150,000 as bid assurance collateral for the upcoming Request for Proposals issued by UGI under DSP V. The bidder is requesting the return of cash posted as bid assurance collateral in accordance with the timeframe specified in the RFP.

The wiring instructions are provided below. If you have any questions, please contact \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ at the following phone number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

Yours sincerely,

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Wiring Instructions

Bank:

Bank Address:

Account Name:

Account No.:

ABA Routing No.:

Contact:

Telephone No.: